

November 5, 2018

To: LCS School Committee

From: Paul Russo

Re: Principal's Report

1. Facilities/Maintenance:
 - a. Drinking water: The H2O filling stations will be installed the week of Thanksgiving break.
 - b. Filling station filters can be purchased through Amazon for \$65.00. They will need to be replaced after about 3,000 gallons, or annually. After doing the research, I discussed this with Keith Rose at the high school who confirmed my findings. He also indicated that we could buy them in bulk for a better price and has promised to share the link.
 - c. After doing research on HD replacement cameras, I have found the cost to be \$2,500.00 to replace them all. This should be a budget item for next year.
 - d. Generator: With our loss of power over the weekend, we ran on the generator for about 30 hours. Unfortunately, it did not automatically power on as expected. I had to reset the panel and manually start it on Saturday evening. I also had to shut it down and manually reset the transfer switch this morning. The switch is currently disconnected and we have called for service. The generator was last serviced in September as part of our annual maintenance program.
 - e. New Fence: We lost a few pieces of the fence during the wind storm. Tom Fence has been notified and will stop by this week to make the repair and any adjustments.

2. Parent/Teacher Conferences:
 - a. Conferences are scheduled for Thursday. Our current setup allows for a total of 27, 15 minute appointments. Teachers are encouraged to schedule at least one break. This works well for classroom teachers who have fewer than 25 students, but not so well for middle level teachers who have as many as 75 total students. We do encourage parents who are not able to schedule appointments via our online system to contact teachers directly to set alternative times. We may want to take another look at how we schedule these meetings.

3. Professional Development Day:
 - a. Our PD for November will be building based.
 - i. We are developing protocols, and have designed a shared Google sheet that will guide us through a comprehensive review of our math curriculum K-8. We will also take a look at middle level ELA begin to develop curriculum maps for some of our specials.
 - ii. We will also further define the role of our Leadership Team.

4. Food Service:
 - a. The breakfast program averaged 72 students per day this month. The program generated \$2,011.00 in income.

5. 2017-18 MEA Testing:
 - a. School level report to be given to the school committee.
 - b. We plan to send MEA Parent Reports home as soon as they are made available by the state.

6. Activities:
 - a. The fall sports season is over. Our girls cross country team won the Busline League Championship. The boys were second. Our soccer team battled to the semifinal game, losing to the eventual champion, Camden Rockport Middle School.