

PARENT DROP OFF AND PICK UP PROCEDURE

From the CRES Student/Parent Handbook, pg. 28

Morning Drop Off: (permitted after 8:30 am)

- Parent traffic will flow single file to the playground entrance.
- A crossing guard will stop cars that need to unload.
- Parents will stay in the vehicle.
- Students will walk through the playground gate.
- Students dropped off between 8:30 and 8:40 am will start the day outside with staff and enter the school at approximately 8:40 am, when the first bus arrives.*
 - Students may choose to enter the lobby after 8:30 to eat breakfast and / or sit on the bench outside the main office.

Morning Walk-in: (permitted after 8:30 am)

- Parents will pull into the gravel parking lot on the right when you drive in.
- Parents and students will walk to the school via the sidewalk along the playground to avoid crossing traffic.
- Parent vehicles will exit the gravel lot closest to the playground (left turn).

Afternoon Pick-up:

- Parents will park in open spots and walk to the main lobby. The Main Entrance doors are unlocked at dismissal. The lobby door to the playground door remains locked until the dismissal bell.
- Grades 2-4 students are picked up in the main lobby. K-1 and multiage students will be picked up at the double doors to the Atrium across from the main office.
- Staff will be in the lobby where student(s) will exit with an adult out the lobby door to the playground.
- Crossing guards will be posted by the playground gate crossing and the front sidewalk crossing.
- Traffic cones will establish single file traffic flow past the playground gate.
- Parents are encouraged to follow sidewalks to avoid crossing traffic whenever possible.

*** Please make sure your child is dressed appropriately for the weather in the morning. If there is inclement weather (rain, snow, extreme cold), students will instead get some exercise walking around the gym in the lower level hallways. When the first bus arrives, all students will enter the lobby, get breakfast if they need it, and report to their classrooms.**

If you wish to go past the main lobby or front office for any reason, you need to check into the front office to obtain a Visitor badge. This procedure needs to be followed every time you go past the main lobby and office area during the school day.